

**1 March 2010**

Dear parent or carer

### **Inspection of The Albany, A Business and Enterprise College by Ofsted**

We have just told your child's school that we will inspect it on **3-4 March 2010**. The lead inspector will be **Thomas Gibson HMI**. We are writing to you because we would like to know what you think about the school. Please take a few minutes to read the leaflet which came with this letter. It explains why we inspect schools, and what happens during an inspection. The school can give you this letter and the leaflet in languages other than English. These are also available on our website at [www.ofsted.gov.uk](http://www.ofsted.gov.uk).

### **Your views about the school are important to us**

If you are a registered parent or carer of a pupil at the school (including pupils on sick leave or who are temporarily excluded), we are interested to know what you and your child think is good about the school, as well as anything that you would like to be improved. You can tell us your views by filling in the questionnaire over the page.

Please provide just one answer to each question even if you have more than one child at the school. You can add further comments by writing in the comment box at the end of the questionnaire.

Please return the questionnaire to the school by **1pm** on **3 March 2010** in a sealed envelope, marked 'confidential' and addressed to the inspection team. We cannot use any responses we receive after this time, although inspectors will always take account of any matters relating to pupils' safety. If concerns are raised about child protection, we may have to pass the information we receive to social services or the police.

Questionnaires will be **confidential** to the inspectors. We will not reveal your identity, even if the inspectors discuss with the school any issues that you raise. The inspectors will use the questionnaires to help make their judgements. There will also be one page in the published inspection report which summarises the way that parents and carers have answered the questions, including the number of responses we received.

### **Speaking to an inspector**

It may be possible to speak to an inspector during the inspection, for instance at the start of the school day. Inspection administrators will be happy to make the necessary arrangements or to pass on messages to the inspectors if you are unable to speak to them in person. You can contact the administrators on **0117 311 5235**. Inspectors will be pleased to receive your comments, but cannot deal with complaints about individual pupils or settle disputes between you and the school.

Thank you for taking the time to fill in the questionnaire.

Yours faithfully

**Sally**

To: Inspection team at **The Albany, A Business and Enterprise College**

I have a child in Year .....

My child has special educational needs or disabilities (or both). (Please tick.) Yes

No



## Questionnaire for parents and carers

Please read the following statements and tick the answer which best fits what you think about the school. Please only tick one box per statement. If you cannot answer leave it blank.

	(Please tick.)	Strongly agree	Agree	Disagree	Strongly disagree
1	My child enjoys school				
2	The school keeps my child safe				
3	The school informs me about my child's progress				
4	My child is making enough progress at this school				
5	The teaching is good at this school				
6	The school helps me to support my child's learning				
7	The school helps my child to have a healthy lifestyle				
8	The school makes sure that my child is well prepared for the future (for example, changing year group, changing school, and for children who are finishing school, entering further or higher education, or entering employment)				
9	The school meets my child's particular needs				
10	The school deals effectively with unacceptable behaviour				
11	The school takes account of my suggestions and concerns				
12	The school is led and managed effectively				
13	Overall, I am happy with my child's experience at this school				
14	If you want to explain any of your answers, or if there is anything else you want the inspection team to be aware of about the school, please give details here.				

Please return this questionnaire in a sealed envelope to your child's school. Please mark the envelope 'Confidential – for attention of Ofsted inspection team'. Thank you once again for filling in the questionnaire.